	Service	Company		
Norse Company	Divisions	Number	Trading Address	Invoice Email Address
Norse Care Limited	Group Support Services: Finance HR IT Services Payroll Procurement Bus Change and Dev Care and support in	The holding company of Norse Commercial Services, NPS, & Norse Care	280 Fifers Lane Norwich NR6 6EQ  280 Fifers Lane Norwich NR6 6EQ	N/A  ncl@compleat-einvoicing.com
(Norfolk County Council)	residential car homes and housing with care schemes	07443464	250 THEIS LARE NOTWICH WIND DEQ	ncreacenvoicing.com
Norse Commercial Service Ltd (Various)	Catering Catering FM Centric Works Build Norse Security FM Grounds Infinity - FM Gas Engineers FM Security FM Portering	02888808	280 Fifers Lane Norwich Norfolk NR6 6EQ	ncs@compleat-einvoicing.com
Alliance Norse Ltd  (Staffordshire & West  Moorlands and Hi Peaks  Borough councils)	Refuse, cleaning, caretaking	13861679	Unit 7 - 11, Harpur Hill Business Park, Buxton, SK17 9JL	ncs.alliancenorse@compleat- einvoicing.com
Amber Valley Norse Ltd  (Amber Valley Borough Council)	Refuse	12522976	Amber Valley Norse Alfreton Material Recycling Facility, Cotes Park West Industrial Estate, Cotes Park Lane, Somercotes Alfreton Derbyshire DE55 4NJ	ncs.AmberValleynorse@compleat- einvoicing.com

	Service	Company		
Norse Company	Divisions	Number	Trading Address	Invoice Email Address
Barnsley Norse Ltd  (Barnsley Metropolitan  Borough Council)	Catering Cleaning Facilities Mgmt. (FM) Caretaking Couriers	07742678	8a Redbrook Business Park Wilthorpe Road Barnsley South Yorkshire S75 1JN	ncs.barnsleynorse@compleat- einvoicing.com
East Hampshire Norse Ltd	Waste/environmental management Grounds maintenance Street cleansing	14382834	Petersfield Depot Bedford Road Petersfield GU32 3QG	ncs.ehampshirenorse@compleat- einvoicing.com
Evolve Norse Ltd	Architecture Project management Interior design	06078945	Avocet House Trinity Way London E4 8TD	nps.evolvenorse@compleat- einvoicing.com
West Northamptonshire Norse Ltd  (Daventry District Council)	Grounds Maintenance Street Cleansing Waste Management & Recycling	10697130	Contracts House, High March, Daventry Northamptonshire NN11 4HB	ncs.westnorthamptonshire@compleat-einvoicing.com
Norse South West Ltd (Devon County Council)	Catering Cleaning Building Maintenance Facilities Management FM Security & Portering	07553812	Venture House 1 Capital Court Bittern Road Sowton Ind Estate Exeter Devon EX2 7FW	ncs.swnorse@compleat-einvoicing.com
Great Yarmouth Norse Ltd  (Great Yarmouth Borough Council)	Building Maintenance Asset Management FM - Hard & Soft	09195591	Novus Centre, Middleton House, The Conge Gt Yarmouth Norfolk NR30 1NA	ncs.gyn@compleat-einvoicing.com
Medway Norse Ltd  (Medway Borough Council)	Catering Building Cleaning Refuse Facilities Mgmt. Planned BM	08353127	Pier Approach Rd Gillingham Kent ME7 1RX	ncs.medwaynorse@compleat- einvoicing.com

	Service	Company		
Norse Company	Divisions	Number	Trading Address	Invoice Email Address
	Security Services Caretaking Porter/Courier Printing/Post Business Support			
Medway Norse Transport  (Medway Borough Council)	Transport/Fleet Services	08950887	Pier Approach Rd Gillingham Kent ME7 1RX	ncs.medwaynorsetransport@compleat- einvoicing.com
Newport Norse Ltd  (Newport City Council)	Building Maint. Building Cleaning Property Maint. & Consultancy services Compliance	08915343	Telford Depot Telford Street Newport NP19 0ES	ncs.newport@compleat-einvoicing.com
Norse Eastern Limited  (Norfolk County Council and various other academies and schools)	Catering Cleaning Grounds Transport/Fleet MOT Testing Skills Hub Waste Services FM Build Maintenance FM Security Interprint TEN Creative n-able Norse Highways	07445476	280 Fifers Lane Norwich Norfolk NR6 6EQ  n-able, Unit 1, Burton Road Business Park, Norwich NR6 6AX	ncs.norseeastern@compleat- einvoicing.com
Norse Environmental Waste Services Limited (NEWS)  (Norfolk County Council)	Waste Management: Commercial, Domestic, Garden & Recycling	08714244	280 Fifers Lane Norwich Norfolk NR6 6EQ	ncs.news@compleat-einvoicing.com
Norse South East Limited	Cleaning Grounds Maintenance Car Parks	09891365	Southmoor Depot 2 Penner Road Havant	ncs.southeast@compleat-einvoicing.com

	Service	Company		
Norse Company	Divisions	Number	Trading Address	Invoice Email Address
(Havant Borough Council)	MOT Testing Street Clean Environmental Waste Mgmt. Building Maintenance		PO9 1QH	
Norse Transport	Transport/Fleet Management	04372409	280 Fifers Lane Norwich Norfolk NR6 6EQ	ncs.norsetransport@compleat- einvoicing.com
Norse Consulting Group (was NPS Property Consultants Limited) (Various clients)	Parent Company for NPS Group, NPS Subsidiaries, and Hamson Barron Smith	02888194	International Aviation Academy Hangar 5, Anson Rd, Norwich NR6 6ED	nps.propertyconsultants@compleat- einvoicing.com
Hamson Barron Smith Limited (NPS) – Offices in Edinburgh, Exeter, Leeds, London, Norwich  (Various clients)	Architecture Structural engineering Building & Quantity Surveying Project management Management consultancy	02504525	HBS Edinburgh One St Colme Street Edinburgh EH3 6AA  Hamson Barron Smith Venture House 1 Capital Court Sowton Ind Estate Exeter Devon EX2 7FW  HBS Leeds Office Unit 3a, First Floor Evolution House Springwell Road Holbeck, Leeds LS12 1AW  Hamson Barron Smith 3 Maltings Place 169 Tower Bridge Road Bermondsey London SE1 3JB	nps.HBS@compleat-einvoicing.com

	Service	Company		
Norse Company	Divisions	Number	Trading Address	Invoice Email Address
			Hamson Barron Smith Townshend House, 30 Crown Road Norwich NR1 3DT	
Norse Energy Limited (Various clients)	Innovative Carbon Reduction & Energy Generation solutions Carbon4CAST toolkit Environmental Consulting	08358987	280 Fifers Lane Norwich Norfolk NR6 6EQ	nps.norseenergy@compleat- einvoicing.com
NPS Leeds Limited (Leeds City Council)	Architecture, Building & Quantity Surveying Project Management Structural Engineering Landscape Architect CDM & Quality	07627163	Unit 3a, First Floor Evolution House Springwell Road Holbeck, Leeds LS12 1AW	nps.leeds@compleat-einvoicing.com
NPS London Limited  London Borough of  Waltham Forest	Integrated Design Svs Building Leasing Surveying, Maint. & Compliance Management Consultancy Estates & Asset Management	06615033	NPS Group Avocet House Trinity Way London E4 8TD	nps.london@compleat-einvoicing.com
NPS South West Limited (Now Norse South West Ltd)  (Devon County Council)	Building surveying, Project management Estates Property mgmt. services	06078903	NPS Group Venture House 1 Capital Court Sowton Ind Estate Exeter Devon EX2 7FW	nps.southwest@compleat-einvoicing.com
Rochford Norse Ltd (Rochford District Council)	Waste collection	13874063	Riverside Industrial Est South Street Rochford Essex SS4 1BL	ncs.rochfordnorse@compleat- einvoicing.com

	Service	Company		
Norse Company	Divisions	Number	Trading Address	Invoice Email Address
<b>Uttlesford Norse Services</b>	Building Maint. &	12441356	Uttlesford Norse	ncs.uttlesfordnorse@compleat-
<u>Ltd</u>	Repairs Cleaning		Water Lane	einvoicing.com
(Uttlesford District Council)	services		Newport Saffron Walden CB11 3TH	

Registered Address for all Norse companies: 280 Fifers Lane, Norwich, Norfolk, NR6 6EQ.

VAT number for all Norse companies listed above: GB 785 4210 21 except for; Norse Care Limited: GB 108 2317 44

## For Norse group standard condition please go to

\*Norse operates a payment system called *Compleat*, which requires invoices to be submitted electronically. Please ensure all electronic invoices are emailed as intelligent pdf documents (i.e. 'Save As' PDF, not scanned to pdf). A sample invoice layout must be provided prior to invoicing. If an invoice layout is changed, Norse must be advised before submission as this will affect the automated invoice matching process. Payment runs are made twice a month with standard terms of 30 days from date of invoice.

Please contact <u>einvoicing.procurement@norsegroup.co.uk</u> for any invoicing questions.

Please submit Statement of Accounts to statements@ncsgrp.co.uk.